

## **POSITION TITLE:**

Graduate Asset Manager – Northamptonshire Grouped Schools PFI (the “Project”)

## **LOCATION:**

Northamptonshire

## **COMPANY & BUSINESS OVERVIEW:**

Amber Infrastructure Group Limited (“Amber”) is a leading sponsor and manager of social and economic infrastructure projects, see [www.amberinfrastructure.com](http://www.amberinfrastructure.com) for more details.

## **THE ROLE:**

This role will provide an opportunity for an enthusiastic and motivated Graduate in Surveying or Building Services to develop their professional career by supporting the the Asset Management Team on a high profile grouped (forty-two) school PFI project. The Graduate Asset Manager will be located full time in the company’s office based in Northampton and will assist on the delivery of the project objectives in accordance with the contract documentation.

## **THE GRADUATE ASSET MANAGER WILL:**

- Assist on monitoring the delivery of Facilities Management (FM) services provided by the FM Contractor in accordance with the FM Agreement.
- Regularly visit school sites to undertake audit, inspections and verify the quality of FM services being delivered.
- Assist on monitoring the implementation of Planned/ Statutory Maintenance Programmes provided by FM Contractor and support the Asset Manager to determine compliance in accordance with contract requirements.
- Assist on monitoring the implementation of lifecycle works programme, review works being undertaken at schools for compliance with contract requirements.
- Assist on the administration and review of technical and cost information to support claims for payment for lifecycle works and contract variations.
- Sample monitor help desk reports to determine compliance with the contract requirements.
- Attendance at FM Contractor and client Review Meetings as required by the Asset Manager.

## **KEY SKILLS:**

- Good analytical and problem-solving skills.
- Awareness of Facilities Management Contracts and PFI principles.
- Attention to detail and completion of tasks and reports to meet deadlines.
- Capable of building strong working relationships with the Authority and Schools.
- Commercial understanding.
- Adaptability and multi task management.
- Holder of current valid driving licence is desirable.

## **EXPERIENCE/KNOWLEDGE/QUALIFICATIONS REQUIRED:**

- 1) Degree in Surveying/ Building Services or related discipline qualification.
- 2) Seeking to complete APC and obtain chartership.
- 3) Relevant work experience either through a placement year or previous employment desirable.
- 4) Understanding of PPP/PFI principles.
- 5) A clear enhanced Disclosure and Barring Service (DBS) check.

If you have the drive, commitment and enthusiasm to work with like minded people and wish to apply for a vacancy please send a copy of your curriculum vitae and a covering letter to [careers@amberinfrastructure.com](mailto:careers@amberinfrastructure.com). Alternatively, you can send a hard copy to Louisa Graveney at Amber Infrastructure Limited, 3 More London Riverside, London SE1 2AQ.